



Title: Project Manager - Microsoft Dynamics/CRM

Job Description: OnActuate is looking for a full-time Project Manager to work in partnership with our team and clients, leading the implementation ERP and CRM products including Microsoft Dynamics 365 (D365) and Microsoft CRM.

The successful candidate will be exceptionally organized, be able to coordinate teams across various geographies, and be responsive to changing customer goals & requirements. Experience implementing projects using the suite of D365 tools is essential to your success.

In this role, you will work directly with our clients and collaborate with developers to define the project scope and objectives, identify, and manage the resources needed to meet those objectives, and accurately budget and track expenditures to deliver an on-time solution. You will have excellent communication skills, and the innate ability to rally those around you to achieve a common goal. Your ability to build relationships, communicate effectively, and follow up with clients will ensure continued success.

Why work at OnActuate:

- Inclusive, people-first environment
- Collaborative, team-based approach to meeting our client's needs
- 100% Employer-paid benefits
- Competitive time-off policies
- Ongoing professional development
- Flexibility and true work-life balance

About the role:

Your major responsibilities will be, but not limited to:

- Determine and define project scope and objectives
- Predict resources needed to reach objectives and manage resources in an effective and efficient manner
- Prepare budget based on scope of work and resource requirements
- Track project costs to meet budget
- Develop and manage a detailed project schedule and work plan
- Provide project updates on a consistent basis to various stakeholders about strategy, adjustments, and progress
- Manage contracts with vendors and suppliers by assigning tasks and communicating expected deliverables

- Utilize industry best practices, techniques, and standards throughout entire project execution
- Measure project performance to identify areas for improvement
- Lead a cross functional team to achieve project requirements, deadlines, and schedules
- Identify and resolve project issues
- Prepare project status reports
- Coordination of change requests
- Use technology to ensure all parties are informed on schedule and budget
- Coordinate the development of documentation to enable implementation and turnover of the process of system
- Lead team in meeting client expectations and project deliverables
- Conduct post-project evaluation
- Review customers' business processes - provide solid analysis, assess solutions, and advise on how to best meet their goals
- Complex application development
- Oversee upgrades, integration, data migration
- Performance optimization
- Environment and release management

Qualifications:

- Self-starter, proactive with strong communication & presentation skills.
- Proactive in managing multiple projects and teams of resources concurrently in a fast-paced technology environment
- 7 - 10 years full-cycle IT project management experience, able to manage multiple projects for India & Americas based clients
- Person should have managed ERP/CRM based implementation projects (preferred MS D365 platform) or Microsoft Dot Net based development projects with team size of 5-15
- Expert level in Microsoft Office Applications, including Project
- Ability to travel to client sites as needed
- Bachelor's degree in computer science, business, or a related field. Master's in Business Administration in Operations or Project Management, or PMP certification
- Strong familiarity with project management software tools, methodologies, and best practices
- Proven ability to complete projects according to outlined scope, budget, and timeline
- Pass and maintain a background check

What we offer:

Our people-first policies define who we are as an organization. We offer a flexible and remote work environment, employer-paid benefits, and competitive time-off and pay. We actively encourage professional development and career growth in each team member. If you like challenging and varied work in a supportive team environment, then we invite you to apply.

Who we are:

OnActuate is a Global Information Technology and Consulting Firm. We are a gold-certified partner for Microsoft Dynamics as a Cloud Solution Provider (CSP) and value-added reseller in the U.S., Canada, India, Latam and Singapore. We have experience in implementing full-stack Microsoft solutions such as Microsoft Dynamics 365, Power Platform, SharePoint, Azure Services, and related technologies across the globe. Our project implementation services are complemented by our advisory consulting and direct support services.

Currently in our 9th year of providing Dynamics ERP and CRM solutions, OnActuate has specific tailored solutions for organizations in Public Sector, Retail, Manufacturing & Distribution, and Financial Services to help them achieve rapid growth and solve their unique business challenges.